

# Anugraha Valve Castings Limited

## 31<sup>st</sup> Annual Report

### NOTICE

Notice is hereby given that the Thirty First Annual General Meeting of the members of the Company will be held at 10:45 AM on Saturday, the 23<sup>rd</sup> day of September, 2023 at Sree Annapoorna Sree Gowri Shankar Hotels (P) Ltd., Sai Baba Colony Branch, Sri Valli Complex, 174, N.S.R Road, Sai Baba Colony, Coimbatore – 641 011 to transact the following businesses.

#### ORDINARY BUSINESS

1. TO RECEIVE, CONSIDER AND ADOPT THE STANDALONE AUDITED FINANCIAL STATEMENTS OF THE COMPANY FOR THE FINANCIAL YEAR ENDED 31<sup>ST</sup> MARCH 2023 TOGETHER WITH DIRECTORS' REPORT AND AUDITOR'S REPORT THEREON.
2. TO APPOINT A DIRECTOR IN PLACE OF SHRI RAMNATH DUREJA [DIN: 00005183], NON-EXECUTIVE DIRECTOR, WHO RETIRES BY ROTATION AND BEING ELIGIBLE, OFFERS HIMSELF FOR RE-APPOINTMENT.

For and on behalf of the Board

Place: Coimbatore  
Date: 19<sup>th</sup> August 2023

**R. BASKARAN**  
Chairman & Managing Director  
DIN: 00002341

### NOTES

#### INSTRUCTION FOR PARTICIPATING IN 31<sup>st</sup> ANNUAL GENERAL MEETING

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (AGM) OF THE COMPANY IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF / HER SELF AND THE PROXY NEED NOT BE A MEMBER.** The proxy form duly stamped and executed, should be deposited at the Registered Office of the Company at least **forty-eight hours** before the time fixed for the commencement of the meeting.

A person can act as proxy on behalf of Members not exceeding 50 (fifty) and holding in the aggregate not more than 10 (ten) percent of the total share capital of the Company carrying voting rights. A member holding more than 10 (ten) percent of the total share capital of the Company carrying voting rights may appoint a single person as Proxy and same person shall not act as Proxy for any other person or shareholder. A Proxy does not have the right to speak at the meeting and can vote only on a poll.

2. Corporate Members, intending to send their authorized representative, are requested to send certified true copy of the Board Resolution authorizing their representatives to attend, vote at the Annual General Meeting (AGM).
3. In case of Joint Holders, the joint holder who is higher in the order of names will be entitled to vote.
4. Members / Proxies / Authorized representatives are requested to bring duly filled and signed attendance slip along with their copy of Annual Report to the AGM. Attendance slip along with Proxy forms part of this Report as **Annexure I & Annexure II** respectively. Route map of the venue of the meeting is attached here with as **Annexure IV**.
5. The Members will be allowed to pose questions during the course of the Meeting. The members are however requested to send their queries in advance i.e., on or before 15<sup>th</sup> September 2023 to [secretarial@anugrahavalve.com](mailto:secretarial@anugrahavalve.com) so that they can be taken up at the meeting. Please note that opportunity to raise questions will be granted subject to availability of time at the meeting.
6. Those members who wish to be a **SPEAKER** at the meeting shall send the request in this regard to email id - [secretarial@anugrahavalve.com](mailto:secretarial@anugrahavalve.com) on or before 15<sup>th</sup> September 2023.
7. Notice of the meeting along with the Annual Report will be sent by e-mail to the shareholders of the Company whose name appear in the Register of Members/Beneficial Owners as on 26<sup>th</sup> August 2023. Any person who is becoming shareholder after 26<sup>th</sup> August 2023 and before the cut-off date i.e, 15<sup>th</sup> of September 2023 can request for Annual Report from the Company by contacting at [accounts1@anugrahavalve.com](mailto:accounts1@anugrahavalve.com) or download from the Company's website at the weblink: [http://anugrahavalvecastings.com/annual\\_report/](http://anugrahavalvecastings.com/annual_report/). Those shareholders who have not submitted their email ids shall receive the Annual reports through Post. Members may also note that the Notice of the 31<sup>st</sup> Annual General Meeting and the Annual Report for the financial year 2022-23 will be available on the Company's website at the weblink: [http://anugrahavalvecastings.com/annual\\_report/](http://anugrahavalvecastings.com/annual_report/).
8. Register of Contracts, Register of Director and Key Managerial Personnel and their shareholding, Register of Proxy shall be available for inspection at aforementioned the venue during the meeting.
  - i. Only those members of the Company who are holding shares either in physical form or in dematerialized form, as on the cut-off date [Friday, 15<sup>th</sup> September 2023] will be eligible to attend and exercise vote at the meeting. A person who is not a Member as on the cut-off date should treat this Notice for information purpose only.
  - ii. Members may note the helpline number of Company - Mr. P. Senthilkumar, Senior Manager – Accounts, Contact No. 9585540962, available for them to contact for any clarification for registering of their email id or for registering to vote.

#### 9. TRANSFERS OF UNPAID AMOUNTS & SHARES TO INVESTOR EDUCATION AND PROTECTION FUND.

Pursuant to Section 125 of the Companies Act, 2013 unclaimed dividends up to the Financial Year ended 31<sup>st</sup> March 2015 and Interim Dividend declared on 21/03/2016 have been transferred to Investor Education and Protection Fund (IEPF). In terms of the Companies Act, 2013, any dividend remaining unclaimed for a period of seven years from the due date of transfer to the Unpaid Dividend account and shares in relation thereto are required to be transferred to the IEPF. Members shall not be able to claim any unpaid or unclaimed dividend transferred to IEPF from the Company thereafter. The Members, whose unclaimed dividends/shares have been transferred to IEPF, may claim the same by making an application to the IEPF Authority in Form No. IEPF-5 available on [www.iepf.gov.in](http://www.iepf.gov.in).

The Company has uploaded the details of unpaid and unclaimed amounts lying on the website of the Company at the web-link <http://www.anugrahavalvecastings.com/unclaimed-dividends/>. These details are also available on the website of the Ministry of Corporate Affairs at the web-link: [www.iepf.gov.in](http://www.iepf.gov.in).

### 10. INFORMATION TO SHAREHOLDERS

- i. Members who have not en-cashed their dividend warrants towards the Dividend for the year ended 31<sup>st</sup> March 2017 or thereafter are requested to write to the Company.
- ii. Company has extended the facility of electronic credit of dividend, whenever declared, directly to the respective bank accounts of the Member(s) through the Electronic Clearing Service (ECS)/ National Electronic Clearing Service (NECS)/Real Time Gross Settlement (RTGS)/Direct Credit, etc. In the absence of electronic credit facility, the Company will issue cheques/DD for distribution of declared dividend, if any. Members who wish to change such bank account details are therefore requested to inform the Company/RTA/DP about such change, with complete details of bank account.

### 11. DEMATERIALISATION OF SHARES:

- i. The ISIN No. of the Company is INE629Z01015.
- ii. Members holding shares in physical form are requested to get their shares dematerialized at the earliest to avoid any inconvenience in future while transferring the shares if any and consolidate their holdings into one folio in case they hold shares under multiple folios in the identical order of names with the Company/RTA/DP. As at 31<sup>st</sup> March 2023, 93.15% of the total equity capital of the Company was held in dematerialised form with NSDL and CDSL.

To seek guidance about the dematerialization procedure, members are requested to send e-mail to the Company e-mail: [secretarial@anugrahavalve.com](mailto:secretarial@anugrahavalve.com) /RTA at e-mail: [info@skdc-consultants.com](mailto:info@skdc-consultants.com), [green@skdcconsultants.com](mailto:green@skdcconsultants.com).

- iii. The Members may also visit the website of the Depositories viz. (i) NSDL at the web-link: <https://nsdl.co.in/faqs/faq.php> or (ii) CDSL at the web-link: <https://www.cdslindia.com/investors/open-demat.aspx>, for understanding the dematerialisation process.
- iv. Members are requested to please quote their folio numbers/Client ID and DP ID in all correspondences to the Company or RTA or Depository Participants.
- v. As an Annexure to the Annual Report [**ANNEXURE NO. III**], a form is being attached for shareholders holding shares in physical/demat form to provide email id, PAN and Bank account details, registered address along with documentary proof. If not provided previously /update wherever required to the Company.
- vi. Every member, being an individual has a right to nominate any nominee of his choice. Members are requested to write to the registered office of the Company or to the RTA for more information on nomination facility and/or to get a copy of Nomination form.

### 12. DATES OF BOOK CLOSURE

The Register of Members and Share Transfer Books of the Company will remain closed from Friday, 15<sup>th</sup> September 2023 to Friday, 22<sup>nd</sup> September 2023 (both days inclusive). The members eligible for participation in the meeting shall be as per those registered in the Register of Members maintained by the Company or by the Depository Participant/Registrar and Share transfer agent of the Company as at "cut-off date" being 15<sup>th</sup> September 2023.

For and on behalf of the Board

Place: Coimbatore  
Date: 19<sup>th</sup> August 2023

**R. BASKARAN**  
Chairman & Managing Director  
DIN: 00002341